

Notes from DtS Board Meeting held in The Priory Suite on 09 March 2010**Present**

Peter Davies, Mayor of Doncaster (Chair)
 David Brown, SYPTE
 Tony Carlin, South Yorkshire Fire and Rescue Service
 Howard Gannaway, Doncaster Chamber of Commerce
 Ian Hanks, JobCentre Plus
 Tim Leader, DMBC
 Annette Laban, NHS Doncaster
 Bob Sanderson, SY Police
 Mark Shaw, South Yorkshire Fire and Rescue Service
 Johanna Tuck, Yorkshire Forward
 Norma Wardman, Doncaster CVS
 John Whiteley, Enterprising Theme Board
 Jane Miller, Stronger and Sustainable Theme Board
 Carol Dunkerly, DMBC (representing Chris Pratt)

In Attendance

Karen Wardman, CEN
 John Welham, GOYH (Items 3c-10)
 John Casey, Audit Commission (Items 3b-10)

 Jim Drake, DMBC (for item 3d)
 Ben McCall, Doncaster Central Development Trust (for item 7)
 Andy Gutherson, DMBC (for item 8)

 Steve Nesbit, DtS Partnership Director
 Howard Monk, DMBC
 Sandra Ranns, DMBC

Action Summary 26 January 2010			
3.	LAA Performance – Enterprising Doncaster	Circulate Enterprising Doncaster full membership details to DtS Board members in due course 09 March 2010. To chase with John Whiteley today.	Lee Tillman Steve Nesbit
8.	Child Poverty in Doncaster	Invite representatives from RIEP to attend the next meeting to advise the DtS Board on its ongoing social marketing project relating to aspiration and attainment. 09 March 2010. Arrangements will be put in place for RIEP representatives to attend a future DtS Board.	Howard Monk Howard Monk
9c.	Overview and Scrutiny Chairs and Vice Chairs Meeting 04 March 2010	09 March 2010. Present a paper at a future DtS Board on the role of elected members within partnership work, including membership on theme boards, communications and wider partnership working whilst acknowledging mayoral governance arrangements in Doncaster and the need for a consistent approach across theme boards.	Steve Nesbit
Action Summary 09 March 2010			
3a.	Terms of Reference for the Board	Amend Terms of Reference.	Steve Nesbit
3b.	Roles and Responsibilities	a) Clarify issues relating to the roles and responsibilities with David Brown;	a)&c) Steve Nesbit

AGENDA ITEM.2

	Across the Partnership	<p>b) Pass information relating to the two agencies taking over the skills agenda from the LSC to Steve Nesbit;</p> <p>c) Present details relating to the Skills Agenda representative to a future DtS Board meeting.</p>	b) Howard Gannaway
3c.	Priorities for the next 12 months	<p>DtS Champions for each of the 5 DtS key priorities (Jon Whiteley-Work & Skills, Tim Leader-Housing, Jane Miller-Perception, Satisfaction & Reputation; Chris Pratt-Children in Poverty and Bob Sanderson-Alcohol) to nominate an appropriate lead to take forward that key priority by Friday 12 March 2010.</p> <p>Present a plan of action for each of the 5 DtS key priorities at the next DtS Board meeting scheduled for 27 April 2010.</p>	<p>John Whiteley Tim Leader Jane Miller Chris Pratt Bob Sanderson</p> <p>Nominated lead</p>
3d.	Performance Management Framework	Ensure a consistent approach will be taken to the production of a LAA Review report, to be presented at the DtS Board on 27 April 2010.	Howard Monk
3e.	Re-Branding the Name	Give consideration to name change for the DtS partnership and present to future Board	Steve Nesbit
6.	Total Place – Why is this Important to DtS?	<p>a) Present the findings of the PREView Project at a future DtS Board meeting;</p> <p>b) Pass the 'Total Place' website link to Steve Nesbit in order for lead members to receive information on opportunities</p> <p>c) Discuss the potential to use the RIEP support available on this concept with John Welham.</p>	<p>a) Annette Laban b) John Welham c) Steve Nesbit</p>
7.	Child Poverty Update	Take forward the work on this topic in line with the 5 Key DtS Priority Areas plan of action for Children in Poverty referred to at 3c) above.	Chris Pratt
8.	Doncaster Development Trusts	Discuss a systematic approach of ensuring Third Sector activity contributes and adds value to the actions within the new DtS 5 Key Priorities.	Norma Wardman and Steve Nesbit
9.	Local Development Framework – an outline and next steps	Make sure a report on the preparation and outcome of the public consultation exercise is presented to a future DtS Board.	Andy Gutherson
10.	Forward Look – Discussion	<p>Items for Next Meeting:</p> <p>a) Year end LAA Performance Report; and</p> <p>b) DtS 5 Key Priorities for the Next 12 Months – Plan of Action (referred to at note 3c above).</p>	<p>a) Howard Monk b) Theme leads as of 3c</p>

Action**1. Apologies**

Jane Vose/Paul Hanks LSC, Helen McMullen GOYH and Chris Pratt DMBC.

2. Notes of the Last Meeting held on 29 January 2010

Agreed.

3. Director's Reports**a. Terms of Reference for the Board**

The Terms of Reference for the DtS Board were agreed subject to the following amendments, that: Steve Nesbit

- a) The Director of Public Health is invited to become a full DtS Board member;
- b) An approach is made to the Interim Principal at Doncaster College to discuss its involvement in the partnership;
- c) The membership of the DtS Board is reviewed every two years;
- d) Yorkshire Forward is confirmed as a full DtS Board member; and
- e) The removal of the brackets at bullet point 6 under 'Purpose and Functions Strategic' to read: 'Where applicable, to provide views on and contribute to the work of City Region'.

The District Manager for Doncaster will be the representative from the South Yorkshire Fire and Rescue Service.

b. Roles and Responsibilities Across the Partnership

The roles and responsibilities for DtS Partnership Board members, Theme Board members and the officers Group were presented and agreed by the Board.

The DtS Board agreed that:

- a) Issues raised by David Brown relating to roles and responsibilities across the partnership will be discussed and clarified after the DtS Board meeting; and
- b) Information relating to the agencies taking over from the LSC on the skills agenda will be passed to Steve Nesbit; and
- c) Details relating to the 'Skills' representation will be presented at a future DtS Board meeting.

a)&c) Steve Nesbit

b) Howard Gannaway

c. Priorities for the Next 12 Months

Partners agreed that over the next 12 months DtS needs to focus its energy on some key priority areas which will complement and enhance current activity already taking place to deliver the outcomes for the Local Area Agreement (LAA), and fit with The Mayor's priorities, current Sustainable Borough Strategy (SBS) and Comprehensive Area assessment (CAA).

Whilst acknowledging that the key priorities listed below is not an exhaustive list there was a need to keep the number of priorities

to a minimum to make sure each one can be dealt with effectively whilst still delivering LAA outcomes and working to an improved CAA report:

1. **Work and Skills** (including NI 151, 152, 163, 164). *To be led by the Enterprising Board.*
2. **Housing** (including NI 154). Linking with support to vulnerable people to include ex-offenders, care leavers etc. *To be led by the Enterprising and Healthier Boards.*
3. **Perception, Satisfaction and Reputation** (encompassing NI 4 and NI 21). *To be led by the Stronger and Sustainable Board*
4. **Children in Poverty** (NI 116). *To be led by the Children's Trust Board*
5. **Alcohol** (no direct NIs but will include NI 21 and directly link to Staying Healthy). *To be led by the Safer and Healthier Boards*

The Board agreed that Safeguarding Children must continue to be a main priority for Doncaster, but will continue to be supported by structures already established to deal with improvements in relation to the well-being and safeguarding of children.

DtS Board accepted that priority 5 (alcohol) should not be broadened out to include other substance abuse.

Enterprising Doncaster expressed a wish to be involved in the work around Priority 3 (Perception, Satisfaction and Reputation). All cross cutting issues will be considered by all theme boards.

DtS Board agreed that:

a) The following DtS Champions will identify and forward the name of a lead person to take forward the work on each of the 5 key priorities over the next 12 months to Steve Nesbit as follows:

a)&b) John Whiteley, Tim Leader, Jane Miller, Chris Pratt, Bob Sanderson

Work and Skills: John Whiteley

Housing: Tim Leader

Perception, Satisfaction & Reputation: Jane Miller Children in Poverty: Chris Pratt

Alcohol: Bob Sanderson; and

b) A plan of action for each key priority area over the next 12 months will be presented at the next DtS Board meeting, based on a pro forma to be circulated by Steve Nesbit.

d. Performance Management Framework

DtS Board supported and agreed to the proposal for a clearer performance management reporting system which will help the partnership to ensure:

- a) clarity on its priorities;
- b) appropriate outcomes are agreed;
- c) information is presented in a more timely manner; and
- d) lines of responsibility are understood so as to challenge underperformance through support, advice and direction.

With regard to the monitoring of performance and costs, in terms of value for money, all partners will be under increasing pressure in the future to work more efficiently and effectively. Exceptions will be reported to the DtS Board in future that will include an element in relation to VfM.

The Council's Corporate Policy, Performance and Change Team will ensure a consistent approach is taken to the production of a LAA Review report, which will be presented at the DtS Board on 27 April 2010. Howard Monk

e. Re-Branding the Name

Consideration will be given to suggested name changes for the DtS partnership. Steve Nesbit

4. LAA Targets

DtS Board approved the re-negotiated targets for a small number of designated performance indicators (PIs) in Doncaster's Local Area Agreement (LAA) for submission to the DCLG, as set out in Appendix 1 to the report and listed below:

- NI 151 – Overall Employment Rate;
- NI 152 – Working Age People On Out of Work Benefits;
- NI 154 – Net Additional Homes Provided;
- NI 171 – New Business Registration Rate; and
- NI 116 – Proportion of Children in Poverty.

5. CAA Update – Expectations for 2010

DtS Board received brief feedback on Doncaster's Area Assessment for Year 1, together with a reminder that information on the OnePlace website contained an independent overview of local public services. Plans to take forward the Doncaster Area Assessment for Year 2 were also presented.

John Casey shared with DtS Board an understanding of where the Audit Commission focus for 2010 will be in terms of what it needs to do and what Doncaster can do to help. Additional information was provided on five key areas:

- a) Priority Issues – Follow up work needed
- b) Important Issues – Not fully explored in the first year. Need to better understand.
- c) Important issues. No sustained improvement so far.
- d) Positive progress – but challenges remain. Monitor.
- e) New and changing Issues. The Audit Commission to review LSP papers and minutes, attend relevant meetings.

DtS Board welcomed the approach of two-way dialogue and a Doncaster/Audit Commission shared programme.

6. Total Place – Why is this important to DtS?

DtS Board received information on 'Total Place', a programme that:

- a) places a focus upon local solutions to local needs;
- b) encourages increased collaboration, joint working local leadership and a whole area approach; and
- c) puts the customer at the heart of service delivery.

This work weaves together two complimentary strands.

- a) A 'counting' process that will map money flowing through the place (from central and local bodies) and make links between services, to identify where public money can be spent more effectively; and
- b) A 'culture' process (that looks at 'the way things are done') and how that helps or hinders what is trying to be achieved.

DtS Board agreed that:

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| <ol style="list-style-type: none"> a) The findings of the PREView Project will be presented at a future DtS Board meeting; b) The 'Total Place' website link will be passed to Steve Nesbit in order for lead members to receive information on opportunities in relation to this initiative; and c) The potential to use the RIEP support available on this concept will be discussed further with John Welham. | <ol style="list-style-type: none"> a) Annette Laban b) John Welham c) Steve Nesbit |
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7. Child Poverty Update

Further to the DtS Board meeting held on 26 January, 2010, DtS Board received a report that outlined the Child Poverty Bill and the requirements of the local authority to discharge its duties in seeking co-operation and collaboration to tackle and mitigate the impact of poverty in Doncaster. The requirements and timetable under the Local Child Poverty Needs Assessment Regulations 2010 was noted.

DtS Board had earlier agreed to address Child Poverty as one of its 5 key priorities and has asked for a plan of action to be presented at the DtS Board meeting scheduled for 27 April 2010. Chris Pratt

8. Doncaster Development Trusts

Ian Hanks declared an interest in this item, in his capacity as a Director of the Central Development Trust.

DtS Board recognised the growth of the Development Trusts as a significant contribution to LAA NI 7 and part of the mixed economy and 'supplier base' to the delivery of (i) public services and products and services with social and environmental benefits and (ii) wealth creation, employment and skills development in and/or for, the borough's most deprived communities, contributing to other LAA targets.

On a wider note, Steve Nesbit and Norma Wardman shall discuss a systematic approach to making sure Third Sector activity contributes and adds value to the actions within the DtS 5 Key Priorities and Borough Strategy outcomes.

Steve Nesbit
and Norma
Wardman

9. Local Development Framework – an outline and next steps

DtS Board was advised that the Local Development Framework and, in particular, the Core Strategy is critical to delivery of Doncaster's priorities and received a paper setting out how it can be developed to give developers and employers confidence that Doncaster is a good place to work and invest in.

DtS Board noted the content of the report and acknowledged the strategic importance of the Local Development Framework Core Strategy to their activities; and supported the approach of the Enterprising Doncaster Theme Board discussing the detailed scope and approach for the Core Strategy, with key issues, including the preparation for and outcome of the public consultation exercise being reported back to the DtS Board.

Andy Gutherson

10. Look Forward - Discussion

The DtS Partnership Director would like to produce a more streamlined agenda for future DtS Board meetings. Agenda preparation will be undertaken in consultation with partners, taking into account key developments such as 'Total Place' and DtS Priorities for the next 12 months, whilst acknowledging the need to continue with work around horizon scanning.

a) Howard Monk
b) John
Whiteley, Tim
Leader, Jane
Miller, Chris
Pratt, Bob
Sanderson

The key items for the DtS Board scheduled for 27 April 2010 will be:

- a) The year end LAA Performance Report; and
- b) DtS Priorities for the Next 12 Months – Plan of Action (referred to at note 3c above).

11. Date of Next Meeting

Tuesday 27 April 2010.