



DtS Board
Stronger & Sustainable
Doncaster

**2:00pm Thursday 10 December 2009
Council House – Floor 5 Meeting Room**

AGENDA

	<i>Initials</i>	<i>Time</i>	<i>Page</i>
1. Welcome, Introductions & Apologies	JM	2pm	
2. Minutes of last meeting and action plan	JM	2.05	2
3. Feedback from sub board chairs	KW/GB/GG	2.10	-
4. Feedback from DtS Board	NW	2.20	-
5. Performance Management Framework	JD/KW	2.25	9
6. Community Engagement Strategy	SB	2.50	22
7. Update on NI 7	KW	3.10	24
8. Compact	KW	3.30	34
9. Next agenda items	JM	3.50	38
10. Any Other Business	JM	3.55	-

Next Meeting date: 11 February 2010



Minutes of DtS Stronger & Sustainable Executive Board

meeting held at 2:00pm on Monday 5 October 2009
at the Doncaster Chamber

Present:	
Name	Organisation
Jane Miller (JM)	Doncaster Council (Chair)
Theo Jarratt (TJ)	Doncaster Council
Jim Drake (JD)	Doncaster Council
Ian Hanks (IH)	Job Centre Plus
Vic Holbrey (VH)	Doncaster Chamber
Tim Innes (TI)	South Yorkshire Police
Tony Carlin (TC)	Fire Service
Gavin Baldwin (GB)	Chair Stronger Places Sub Board
Norma Wardman (NW)	Doncaster CVS
Karen Wardman (KW)	Doncaster CVS - CEN
Nicola Dixon (ND)	Doncaster CVS (Minutes)

Agenda
<ol style="list-style-type: none"> 1. Welcome, Introductions & Apologies 2. Minutes of last meeting and action plan 3. Presentations by Sub Board Chairs 4. Feedback from DtS meeting 5. Terms of Reference 6. Board Launch Event 7. Overview of Current Performance 8. CAA feedback 9. Presentations from Executive Board Members 10. Work plan of meeting dates and topics 11. Next agenda items 12. Any Other Business

Ref	Notes	Action
1.	<p><u>Welcome, Introductions & Apologies</u></p> <p>The chair opened the meeting and welcomed those present. A brief update on the charring and support arrangements, and notification that the Board was still in development stages was provided for new members. Members were reminded that they are responsible for printing and bringing their own sets of papers to each meeting, and in the future spare copies will not be provided.</p> <p>Apologies:</p> <ul style="list-style-type: none"> • Chris Stainforth – NHS Doncaster • Gill Gillies – Chair of Sustainable Environment Sub Board • Guy Gibson – Yorkshire Forward • Marisa Graziano - CEN 	
2.	<p><u>Minutes of last meeting and action plan</u> (see copies)</p>	

	<p>Minutes were agreed as a true record. Action Plan was agreed, everything had been achieved.</p>	
<p>3.</p>	<p><u>Presentations by Sub Board Chairs</u> Karen Wardman feedback on the Stronger Communities Sub Board. Gavin Baldwin feedback on the Stronger Places Sub Board and the Sustainable Environment Sub Board in Gill Gillies absence.</p> <p>Stronger Communities Sub Board</p> <ul style="list-style-type: none"> • It was agreed that the Chair would be from the third sector and DMBC would be the Vice Chair. Karen will Chair until third sector representative is elected. • CVS will provide support for one year. • It was felt that there were gaps in the membership at the first meeting therefore discussions were entered into and it was agreed that Doncaster Chamber would involve private businesses, CVS would continue to carrying out elections for third sector representatives, and there was a need to obtain representation from children’s services, health, and transport. • Meetings are to take place two weeks in advance of the Executive Board meetings. • The work plan for the Sub Board was discussed: <ul style="list-style-type: none"> ○ It was agreed that more scoping was required ○ Norma drew attention to the Doncaster CVS AGM which address NI7 ○ Community cohesion was discussed. It was agreed that PREVENT remains with Safer and that the development of a separate broader cohesion strategy should sit under Stronger Communities ○ The Sub Board would be utilized to cover ongoing issues around COMPACT ○ In terms of equalities the Sub Board felt that more scoping was necessary ○ Four extra areas were identified by the Sub Board including: <ul style="list-style-type: none"> ▪ Commissioning – looking at good practice across Doncaster and how other partners carry this out. ▪ Communication and Marketing – the Sub Board wished to invite the confidence team ▪ Policy Forum ▪ Personalisation Agenda – the Executive confirmed that this was too specific and a health agenda <p>Stronger Places Sub Board Gavin Baldwin presented feedback:</p> <ul style="list-style-type: none"> • Gavin will chair the Stronger Places sub board. • Gavin’s team will support the sub board. • The Vice Chair is currently a representative from the Frenchgate. • The first meeting was extremely positive and a workplan was under development. <p>Sustainable Environment Sub Board</p> <ul style="list-style-type: none"> • Gill will chair the Sustainable Environment Sub Board with the CEN Representative as a vice chair. • The first meeting had been positive. 	

	<ul style="list-style-type: none"> • There would be further work in identifying appropriate members. <p>The Board agreed that the three Sub Boards were required and that clear work plans will be necessary. Meetings are to be arranged two weeks in advance of the Executive Board meetings with collaboration between the three Sub Board Chairs.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Karen Wardman to send out information on compact (CEN leaflet). • The next agenda to include an update on draft work plans for the Sub Boards. 	KW Next meeting
4.	<p><u>Feedback from DtS meeting</u></p> <p>Norma reported back on the DtS meeting stating that the structure of the Stronger and Sustainable Board was feedback but this was only covered under matters arising so no allocated time was given to it. The DtS Board appeared happy with the structure.</p> <p>The issue regarding a budget for the Stronger and Sustainable Board was not discussed in details and further discussion were arranged to take place outside of the meeting.</p> <p>Other areas covered at the meeting were:</p> <ul style="list-style-type: none"> • CRB Checks – they are becoming a timely process but it would be looked into which was a positive movement. • Prevent – the position of the strategy was discussed, and have it was not about one section of the community and that everyone was getting at them. • Information Sharing – information needs to be taken back to organizations as they all have their own issues about how they can share information. • Transport Strategies – discussions were entered around how the transport strategy for south Yorkshire could be taken forward and the need to consult across organizations. • Children’s Services / Housing – Discussions are still ongoing between CAA and partners. • Long Term Budget Plan – Reward grants were discussed. The papers will be circulated. • Public Sector Cuts – the impact that this would have on services was discussed. 	
5.	<p><u>Terms of Reference (TOR)</u> (see copies of updated draft TOR)</p> <p>Terms of Reference Agreed with one slight amendment.</p> <p>Amendment to the draft TOR to explicitly state that the Board will support other indicators not listed.</p> <p>Members discussed their involvement on the Board where the listed indicators did not directly impact upon their organisation. It was felt that attendance would open up links and networking opportunities which are presently not offered anywhere else. Jane offered to discuss this with the relevant parties outside the meeting if they wished.</p>	

	<p>Actions:</p> <ul style="list-style-type: none"> • Karen Wardman to update TOR. 	KW
6.	<p><u>Board Launch Event</u> The view of the members was that instead of a specific launch event for the new board, it would be helpful to have a full DtS event. It was suggested that workshops could be held covering all the DtS Boards and showing how they link together. In addition, it could provide networking opportunities, a chance to review changes across the full partnership, and consideration of actions following the CAA results.</p> <p>Actions:</p> <ul style="list-style-type: none"> • TOR and work plans to be sent to DtS Board members and other Theme Boards. • Karen Wardman to prepare briefing to send to DtS Board members and other Theme Boards. • Minutes and Papers to be placed on website. • Proposal for event to be taken back to DtS Board for discussion. 	KW KW TJ NW / TJ
7.	<p><u>Overview of Current Performance</u> (see copies)</p> <p>Jim provided information on the overview and detailed performance sheets which he had circulated:</p> <ul style="list-style-type: none"> • It was felt that the detailed information covering all NI's was important, although the main issues could be highlighted. • Timing could be a problem as the Executive Board is to meet two monthly and various figures would not be updated that regularly. Members felt that information could be brought together from other sources than just the place survey. A breakdown would be necessary to prepare a delivery plan. It was suggested that the Sub Boards could be tasked with looking at what information they already had and then decide how to monitor it. • It was questioned if the figures could be broken down for Neighborhoods. The answer was that this was possible for some information but not all. <p>Actions:</p> <ul style="list-style-type: none"> • Delivery Plan Model to be circulated by Tim to KW • Further discussions on delivery planning will be held at the next meeting. 	TI Next Meeti ng
8.	<p><u>CAA Feedback</u> (see summary sheet provided at meeting)</p> <p>Theo provided members with a draft summary of the narrative of the CAA report and the new inspection framework, showing issues which had been raised. Note that Red tags on summary sheet will be referred to as red flags within report.</p> <p>The main areas for the Stronger and Sustainable Board to consider once the detail has been looked at would be:</p> <ul style="list-style-type: none"> • Prosperous Place 	

	<ul style="list-style-type: none"> • Safer cleaner & greener <p>Timetable:</p> <ul style="list-style-type: none"> • 23rd October – end for audit commission to look at detail • November – checks to take place with central government • 10th December – to be published on website <p>Actions:</p> <ul style="list-style-type: none"> • Theo to circulate full document through Karen. 	KW / TJ
9.	<p><u>Presentations from Executive Board members</u></p> <p>Due to time constraints this will be placed on the next meeting agenda.</p>	
10.	<p><u>Work plan of meeting dates and topics</u></p> <p>Due to time constraints a very brief discussion took place where it was agreed that room bookings should be extended to 2 ½ hours. It was also agreed that Karen would circulate the present work plan for members to populate and input any information they can provide. This will be discussed in more detail at the next meeting.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Karen Wardman to circulate work plan to members. • Members to populate work plan ie venues, topics for discussion before next meeting. 	KW ALL
11.	<p><u>Next agenda items</u></p> <p>Next Meeting – 10 December 2009</p> <p>Agenda to include timings and initials of person delivering agenda item.</p> <p>Agenda Items:</p> <ul style="list-style-type: none"> • Presentations by Sub Board Chairs • Draft Work Plan • Delivery Plan • Performance Delivery • Draft Work Plans for Sub Boards 	
12.	<p><u>Any Other Business</u></p> <p>None</p>	



DtS Board
Stronger & Sustainable
Doncaster

Action Plan

Updated: 6 October 2009

Ref	Date Raised	Action	Who responsible for	Date Action to be completed by	Action Completed	Update comments
1.	13/08/09	Prepare 5 minute presentations – ie what can they bring to the group and what will they do as a result of the meeting.	All	05/10/09	Moved to 10/12/09	cancelled
2.	05/10/09	Karen Wardman to update TOR.	KW	10/12/09	12/10/09	
3.	05/10/09	Karen Wardman to send out information on compact (CEN leaflet) and DtS Board report.	KW	As soon as possible	12/10/09	
4.	05/10/09	The next agenda to include draft work plans for the sub-boards.	Next meeting	10/12/09		incomplete
5.	05/10/09	TOR and work plans to be sent to DtS board members and other theme boards.	Next meeting	As soon as possible		Workplans not ready
6.	05/10/09	Karen Wardman to prepare briefing to send to DtS board members and other theme boards.	KW	As soon as possible		Draft prepared
7.	05/10/09	Minutes and Papers to be placed on website.	TJ	As soon as possible	Nov 09	
8.	05/10/09	Proposal for event to be taken back to DtS Board for discussion.	NW/TJ	10/11/09		
9.	05/10/09	Delivery Plan Model to be circulated by Tim to KW	TI	As soon as possible	22/10/09	
10	05/10/09	Theo to circulate full CAA document through Karen.	TJ	As soon as possible		

11	05/10/09	Karen Wardman to circulate work plan to members.	KW	As soon as possible	12/10/09	
12	05/10/09	Members to populate work plan ie venues, topics for discussion before next meeting.	All	10/12/09		

STRONGER & SUSTAINABLE DONCASTER BOARD

PERFORMANCE MANAGEMENT FRAMEWORK

PURPOSE OF THE REPORT

The purpose of the report is to assist the Board in determining an appropriate performance management framework.

RECOMMENDATIONS

Members of the Board are asked to:

1. Note the table of performance information attached for all indicators and agree any actions necessary
2. Consider the Safer Doncaster performance framework
3. Agree a performance management framework

INTRODUCTION

At its meeting on 5 October, members of the Board discussed performance management arrangements. Members asked that a report be presented at December's meeting to assist in develop a new performance management framework.

The first section of this report provides detailed information on the current status of all relevant National Performance Indicators (NI's). The second section provides an overview of the Safer Doncaster performance management framework to inform members of established good practice within the partnership. Finally, the report looks at areas for consideration in developing a performance management framework for this Board.

CURRENT STATUS OF NATIONAL PERFORMANCE INDICATORS

The table below provides detailed information on the current status of all relevant NI's. Information on the NI's will be presented to the DtS Board in January with an expectation that performance will be outlined and that any areas of particular concern are raised and addressed.

Stronger Sustainable Board

Report Type: Pls Report

Author: Jim DrakeAdmin



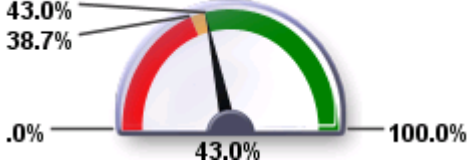



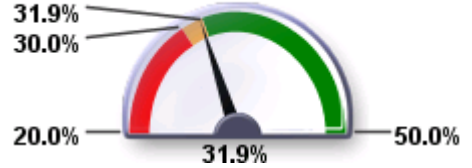


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Rows are sorted by Sort

PI Code & Name	Long Term Trend	Traffic Light	Latest Performance	Last Update	Managed By	Latest Note	Latest Note Author
NI_001 % of people who believe people from different backgrounds get on well together in their local area			<p>2008/09 result</p> <p>0% 68.5% 100%</p>	2008/09	Gail Newton	A partnership cohesion strategy is under development.	Gail Newton
NI_002 % of people who feel that they belong to their neighbourhood	No history to create trend		<p>2008/09 result</p> <p>0% 57.2% 100%</p>	2008/09	Gail Newton	A partnership cohesion strategy is under development. The work of the new Stronger Sustainable Theme Board should have a positive effect.	Gail Newton
NI_003 Civic participation in the local area	No history to create trend		<p>2008/09 result</p> <p>0% 12.3% 100%</p>	2008/09	Gail Newton	A new Stronger Sustainable Theme Board has been established with 3 sub boards to take forward improvement work.	Gail Newton

PI Code & Name	Long Term Trend	Traffic Light	Latest Performance	Last Update	Managed By	Latest Note	Latest Note Author
NI_004 % of people who feel they can influence decisions in their locality	↓	🔴	<p>2008/09 result</p> <p>26.2% 23.58% 0% 22.2% 100%</p>	2008/09	Gail Newton	DtS has established a Stronger Sustainable Exec Board with 3 sub boards. CEN chair the Stronger Communities sub board and lead the development of a work plan for NI4. The key area of work is a partnership community engagement strategy led by DMBC. Neighbourhood Charter has been distributed to every household. Neighbourhood Charter Panels have been established at a local level to monitor performance and contribute to discussions on resources. Local PACT meetings are established where local priorities are also discussed. Neighbourhood Managers hold regular meetings with Ward Members to ensure local issues are dealt with through local service planning and feedback is provided. Community engagement activity is ongoing within communities.	Gail Newton/ Karen Wardman
NI_005 Overall/general satisfaction with local area	↑	🟡	<p>2008/09 result</p> <p>63% 70% 0% 69.5% 100%</p>	2008/09	Gail Newton	Refer to commentary on NI17 and NI 21. A multi agency meeting will be held in December to progress development of an improvement plan.	Gail Newton/ Karen Wardman
NI_006 Participation in regular volunteering	No history to create trend	🟡	<p>2008/09 result</p> <p>19.3% 17.37% 0% 19.3% 100%</p>	2008/09	Gail Newton	This is the first time the PI has been recorded and forms the baseline from which progress will be measured.	Antony Poyton
NI_007 Environment for a thriving third sector	No history to create trend	🟡	<p>2008/09 result</p> <p>15.5% 15.0% .0% 15.5% 100.0%</p>	2008/09	Gail Newton	DtS have established a new Stronger Sustainable Exec Board with 3 sub Boards. CEN chair the Stronger Communities sub board and lead on the development of a work plan for NI007. Doncaster CVS held a third sector conference on this NI7 on 25/11 to inform the improvement plan. A multi agency meeting will be held in December to progress this.	Gail Newton/ Karen Wardman

PI Code & Name	Long Term Trend	Traffic Light	Latest Performance	Last Update	Managed By	Latest Note	Latest Note Author
NI_009 Use of public libraries			<p>2009/10 result</p>  <p>43.0% 38.7% .0% 43.0% 100.0%</p>	2009/10	Julie Grant	<p>Footfall Figures: Quarter 1 2008-09 = 339,528 Quarter 1 2009-10 = 305,009</p> <p>Quarter 2 2008-09 = 352,250 Quarter 2 2009-10 = 291,012</p> <p>Footfall has decreased during Q1 and Q2 compared to the same periods last year. Therefore a number of initiatives are being introduced in a bid to increase Library usage. Please see note below:</p>	Beverley Morgan
NI_010 Visits to museums and galleries	No history to create trend		<p>2008/09 result</p>  <p>40.7% 36.6% .0% 40.7% 100.0%</p>	2008/09	Gavin Baldwin; Gillian Dent	This is the first time the PI has been recorded and forms the baseline from which progress will be measured.	Antony Poyton
NI_011 Engagement in the Arts	No history to create trend		<p>2008/09 result</p>  <p>31.9% 30.0% 20.0% 31.9% 50.0%</p>	2008/09	Gavin Baldwin; Gillian Dent	<p>Presentation to all DMBC Arts staff on NI 11 by Arts Council took place on 3 August 2009.</p> <p>Workshop with DMBC Arts staff and Audiences Yorkshire to look at target audiences took place on 11 August 2009.</p> <p>Presentation by Audiences Yorkshire on progress on Audience Engagement Plan given to DDA on 28 September 2009.</p> <p>Draft Audience Engagement Plan delivered by Audiences Yorkshire on 9 October.</p> <p>Draft Audience Engagement Plan to be discussed at DDA meeting on 21 October.</p>	Gillian Dent
NI_140 Fair treatment by local services	No history to create trend		<p>2008/09 result</p>  <p>65.5 59.0 .0 63.8 100.0</p>	2008/09	Nadeem Murtuja	Target is baseline + 2.5%. A multi agency meeting will be held in December to progress the development of an improvement plan.	Karen Wardman

PI Code & Name	Long Term Trend	Traffic Light	Latest Performance	Last Update	Managed By	Latest Note	Latest Note Author
NI_185 CO2 reduction from local authority operations	↓	Can't show no target		2009/10	Phil Wignell; Dave Wilkinson	This is the first time the PI has been recorded and forms the baseline from which progress will be measured.	Antony Poyton
NI_186 Cumulative % Per capita reduction in CO2 emissions in the LA area	↑	✓	<p>2007/08 result</p>	2007/08	Malcolm Beal	2007/2008 is on target. Data comes from DEFRA 2 years in arrears.	Jim DrakeAdmin
NI_188 Planning to Adapt to Climate Change. This PI is measured against the 5 levels of performance, graded 0 to 4. The higher the number, the better the performance	No history to create trend	⬛	<p>2008/09 result</p>	2008/09	Malcolm Beal	RIEP funding applied for to produce part of the LCIP as a joint S. Yorks initiative	Malcolm Beal
NI_189 Flood and coastal erosion risk management	No history to create trend	✓	<p>2008/09 result</p>	2008/09		Partnership groups at strategic and operational level in place. Environment Agency consulting again on actions required of local areas.	Jim DrakeAdmin

PI Code & Name	Long Term Trend	Traffic Light	Latest Performance	Last Update	Managed By	Latest Note	Latest Note Author
NI_191 Residual household waste per household	No history to create trend		<p>2008/09 result</p> <p>500 748 1254 1379 2000</p>	2008/09	Jane Butler	Total tonnage for all households in 2008/9 = 96644.9 tonnes. Total number of households = 129,142 (MYE).	Iain Thomson
NI_192% Percentage of household waste sent for reuse, recycling and composting			<p>Latest result for 2009/10 as of Q2 2009/10</p> <p>.0% 36.0% 40.0% 50.5% 100.0%</p>	2009/10	Jane Butler	New contracts for collection are in place.	Beth Clarke
NI_192a_%Compost Percentage of household waste sent for composting and anaerobic digestion			<p>Latest result for 2009/10 as of Q2 2009/10</p> <p>10.00 15.30 17.00 31.62 35.00</p>	2009/10	Jane Butler		
NI_192b_%Recycle Percentage of household waste sent for recycling			<p>Latest result for 2009/10 as of Q2 2009/10</p> <p>10 18.76 20.7 23 35</p>	2009/10	Jane Butler		

PI Code & Name	Long Term Trend	Traffic Light	Latest Performance	Last Update	Managed By	Latest Note	Latest Note Author
NI_192c_%Reuse Percentage of household waste sent for reuse	↓	🛑	<p>Latest result for 2009/10 as of Q2 2009/10</p>	2009/10	Jane Butler		
NI_193 Percentage of municipal waste land filled	↑	✅	<p>Q2 2009/10 result</p>	Q2 2009/10	Jane Butler	Sept figures have been processed and figure should read 50.29%	Debbie Pearson
NI_194 Air quality – % reduction in NOx and primary PM10 emissions through local authority's estate and operations	No history to create trend	Can't show no target			Phil Wignell		
NI_195a Improved street and environmental cleanliness: Litter	↑	✅	<p>Average result for 2009/10 as of November 2009</p>	2009/10	Gail Newton; Gareth Barwell	Performance for NI195a is in line with the LAA target. Training has been given to all Neighbourhood Teams on the required standards for NI195, and also on when a rectification order needs to be raised to improve the cleanliness of a below-standard street. This has led to a marked increase in the number of rectification orders raised in September, and should hopefully continue - the aim of this will be to decrease the percentage of streets that are below-standard at any given time, therefore further improving our NI195a. In addition, over 1000 FPNs have been issued already in 2008/09 for littering offences, with continued publicity highlighting the potential penalties that people face if they do litter in Doncaster.	Gareth Barwell

PI Code & Name	Long Term Trend	Traffic Light	Latest Performance	Last Update	Managed By	Latest Note	Latest Note Author
NI_195b Improved street and environmental cleanliness): Detritus	↓	🚫	<p>Average result for 2009/10 as of November 2009</p> <p>19% 17% 0% 32% 40%</p>	2009/10	Gail Newton; Gareth Barwell	<p>While levels of litter have improved recently, detritus (such as rotted down/mulched leaves/litter and gravel in the channels) has not.</p> <p>Detritus is measured across the borough three times a year as part of the National Indicator 195 inspections, which look at the cleanliness of our streets. The inspections are carried out by officers from the FLAG team. Five wards are inspected each tranche with a total of fifteen wards inspected across the year. All twenty one wards are inspected in this way on a rolling programme.</p> <p>Neighbourhood teams in areas that have lower scores are putting action plans in place to improve the scores for both Litter and Detritus. The most recent independent survey by Defra has reported better performance on this indicator. Officers from the FLAG team are also delivering a training presentation to all members of the Neighbourhood Teams on NI 195 and Street Cleansing rectification works, which will lead to improvements in the cleanliness of our streets and future NI 195 scores.</p>	Gareth Barwell
NI_195c Improved street and environmental cleanliness: Graffiti	↑	✅	<p>Average result for 2009/10 as of November 2009</p> <p>2% 2% 0% 2% 5%</p>	2009/10	Gail Newton; Gareth Barwell	<p>The latest tranche of inspections have been carried out by officers from Keep Britain Tidy. They show levels of graffiti are consistently falling across the borough, although we do need to look at our main problem areas for graffiti, "Other Retail" and "Recreation". There is a further meeting being held on the 3rd December, facilitated by FLAG with officers from the Neighbourhood Team and officers from Keep Britain Tidy. The purpose of the meeting is to look at our scores and discuss what we can do to improve them.</p>	Bob Allan

PI Code & Name	Long Term Trend	Traffic Light	Latest Performance	Last Update	Managed By	Latest Note	Latest Note Author
NI_195d Improved street and environmental cleanliness: Fly-posting	↑	✔	<p>Average result for 2009/10 as of November 2009</p> <p>A semi-circular gauge chart with a scale from 0% to 5%. The needle points to 2%. The gauge is divided into three segments: red (0-2%), yellow (2-4%), and green (4-5%).</p>	2009/10	Gal Newton; Gareth Barwell	The latest tranche of inspections have been carried out by officers from Keep Britain Tidy. They show that the levels of flyposting is consistently low across the borough, our main problem area to be looked at is "Main Retail". There is a further meeting being held on the 3rd December, facilitated by FLAG with officers from the Neighbourhood Team and officers from Keep Britain Tidy. The purpose of the meeting is to look at our scores and discuss any further actions we can take to keep flyposting down to this level.	
NI_196 Improved street and environmental cleanliness – fly tipping BV199d	No history to create trend	✔	<p>2008/09 result</p> <p>A semi-circular gauge chart with a scale from 0 to 5. The needle points to 4. The gauge is divided into three segments: red (0-3), yellow (3-4), and green (4-5).</p>	2008/09	Gal Newton; Gareth Barwell	NI 196 outturn for 2008/09 has been confirmed as Very Effective (the top ranking) by Defra	Gareth Barwell
NI_197 Improved Local Biodiversity – proportion of Local Sites where positive conservation management has been or is being implemented	No history to create trend	✔	<p>2008/09 result</p> <p>A semi-circular gauge chart with a scale from 0% to 100%. The needle points to 9%. The gauge is divided into three segments: red (0-8%), yellow (8-90%), and green (90-100%).</p>	2008/09	Gal Newton; Steve Butler	The figure of 9% corresponds to 32 sites out of 341 which have been formally adopted and are managed according to a management plan that matches the reason for designation. Our Local Sites Partnership is commissioning a review of sites and their management and will report on the indicator in future. Following consultation, the Supplementary Planning Document for Local Sites will become the guiding document for the operation of the local sites system and improvement in NI 197 from January 2010	Jim DrakeAdmin

OVERVIEW OF SAFER DONCASTER

The Safer Doncaster Board has rigorous performance management processes in place. An overview of this framework may be helpful in considering what already works in the local strategic partnership and what can be applied to a new framework for the Stronger and Sustainable Doncaster Board.

Statutory Role and Responsibility

- Crime and Disorder Reduction Partnerships (CDRP) were established through the Crime & Disorder Act (1998)
- There is an understanding that no single organisation can reduce levels of crime and anti-social behaviour on their own – each area must have a multi-agency approach
- In particular, Section 17 imposes a duty on the Council and the Police ‘to do all it reasonably can to prevent crime and disorder in its area’
- The Safer Doncaster Partnership has a range of statutory and voluntary organisations within it to tackle Crime & Disorder in Doncaster

Membership

Executive Board Membership includes:

- DMBC (e.g. Community Safety, Safer Neighbourhood Teams, Regulation and Enforcement, FLAG Team, YOS, Highways)
- South Yorkshire Police
- South Yorkshire Fire & Rescue
- Probation
- St Leger Homes
- Courts and CPS
- NHS Doncaster
- Prison Service
- Third Sector
- South Yorkshire Police and Fire Authorities

Multi-agency membership of each Theme Group is tailored to the needs of each agenda.

Structure

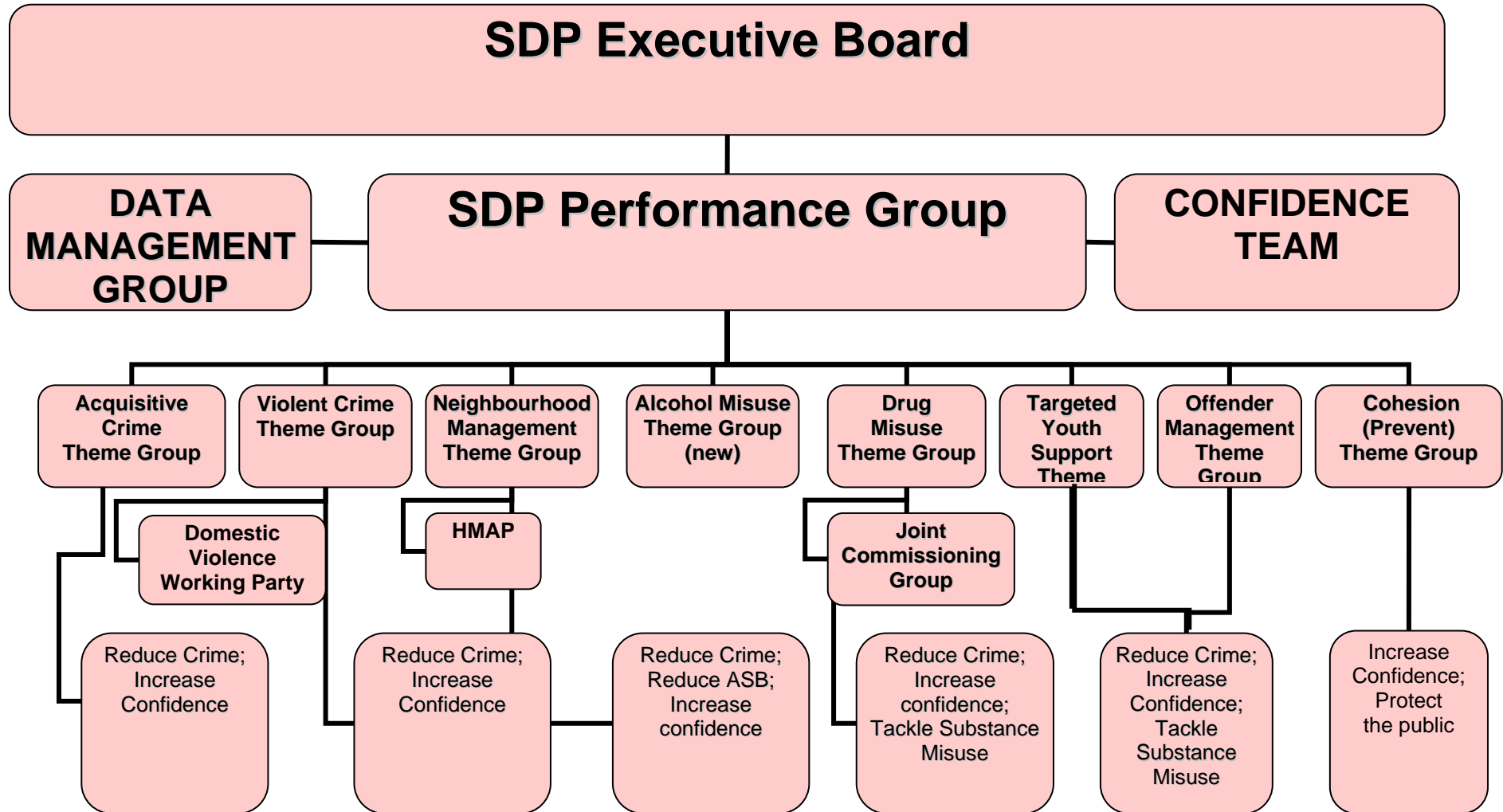
The diagram below highlights the structure of the Safer Doncaster Board. The Board has a range of monthly meeting meets including:

- Executive Board (strategic lead)
- Performance Board – challenge meeting (performance attendance, agency/departmental contribution)
- Theme groups – management of specific agendas
- Sub groups – practitioner working groups

This is supported by:

- Data Management Group
- Confidence Team meetings – marketing and communications
- Task and finish groups where required for project management

OVERVIEW OF SAFER DONCASTER PERFORMANCE FRAMEWORK



DEVELOPING A STRONGER & SUSTAINABLE PERFORMANCE FRAMEWORK

Recommendation: 3 aspects are included in any arrangements

1. Current performance: What are we achieving now? How does this compare with:
 - a) Target (Are we on-track to achieve?)
 - b) Past Performance (Are we improving fast enough?)
 - c) Other areas (Are there indications that other areas are doing something that we aren't?)
2. Risks to future achievement
 - d) What factors might prevent achievement of targets
 - e) The likelihood and effect of each factor
3. Actions to:
 - f) Improve performance.
 - g) Mitigate risks to performance.

The partnership performance management system (Covalent) can bring all three elements together, as long as the information is recorded there in the first place.

Recommendation: All information should be recorded on Covalent by the owner of the information. The system will provide the sole source for all reports.

Pro: Information needs to be recorded once only
There is no danger of alternative versions of information circulating

Con: All relevant users need to be registered on the system and trained

The board is asked to consider:

- a) What information will be reported to the Board?
This could be on an "exception" basis (i.e. those indicators that are causing particular concern only). If so, what are the mechanisms for selecting exceptions?
All indicators could be recorded on every occasion. This could result in overloading the board with information or losing focus on the highest priorities
See existing reports for possible formats and layouts. Reports could be provided in almost any imaginable layout.
- b) How frequently the information will be reported (at a minimum to fit in with linked arrangements this should be quarterly)
- c) How poor performance will be addressed

Summary recommendation

1. Performance reports include current performance, risk and actions to address under-performance
2. All information is recorded on the Covalent system and is reported from there.
3. Exception reports are provided to the main board once in each quarter, at meetings agreed in advance.
4. The Council's Performance team provides training and support to Covalent users.

Report Authors

Jim Drake, Performance and Improvement Consultant & Karen Wardman, CEN Manager (Safer Doncaster information from Karen Hanson)



STRONGER AND SUSTAINABLE EXECUTIVE BOARD

COMMUNITY ENGAGEMENT

PURPOSE OF REPORT

To update the Stronger and Sustainable Executive on the partnership community engagement workshop (2 November) and the next steps arising from this.

RECOMMENDATIONS

- To note and make comments on the process exhausted
- Comment on the 'value' of a comprehensive engagement strategy for Doncaster.
- Endorse the next steps

BACKGROUND

The aims for the workshop were:

- To facilitate a joined-up approach to consultation and community engagement in Doncaster
- To identify forthcoming/planned engagement or consultation work that could be undertaken in partnership
- To inform and shape the development of a comprehensive community engagement strategy for Doncaster
- To link this work to the future development of a community cohesion strategy for Doncaster

METHODOLOGY

The community engagement workshop was divided into two sessions; the morning session, principally for practitioners, was followed by an afternoon session for strategic leads in the Borough who have a responsibility for community engagement.

In order to understand the current position across the partnership with regards to community engagement, the following questions were asked:

- What community engagement are you doing?
- Who is doing it?
- How are you doing it?
- Why are you doing it?

In addition to the above a further topic was covered: *Developing an engagement strategy and implementation*

This topic asked participants in both sessions to make suggestions that they felt would help improve/deliver effective community engagement, including addressing perceived barriers.

The findings of this research varied but with a degree of consistency - the biggest common factor in both the morning and afternoon session was the need to have a joined-up approach across all organisations/sectors, and at all tiers within organisations.

The other factor that the workshop highlighted was recognising 'needs' and 'expectations' of practitioners, compared with the 'strategic' need articulated by the participants in the afternoon. It would be fair to say that any comprehensive engagement strategy will need to incorporate an enabling function for practitioners and communities, coupled with clear strategic objectives that are signed up to and understood in terms of value by DtS Board, and that all the communities of Doncaster can have confidence in.

NEXT STEPS

Following compilation of the intelligence from the workshops, notes have been circulated to all partners for accuracy and agreement. The next steps are deemed as follows:

- Report/verbal to DtS from Stronger and Sustainable Executive to ensure sign up to comprehensive engagement strategy
- Consultation with community groups on topic of community engagement via CEN Central network – 8 December 09
- Task and Finish Group is formed to compile outline/skeleton to the strategy including a timeline for component parts. December 09
- Outline/skeleton agreed by Stronger and Sustainable Executive including component parts. – next Meeting / intervening period
- Outline/skeleton presented to DtS Board for comment/endorsement to proceed – January 10
- Project plan is produced delegating actions for each component part of the strategy (with a central point for co-ordination) – Until May 10
- Strategy formed and signed off by DtS and Cabinet - June/July 10

Report Author

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STRONGER AND SUSTAINABLE DONCASTER BOARD

NI 7 ENVIRONMENT FOR A THRIVING THIRD SECTOR

PURPOSE OF THE REPORT

This report aims to provide members of the Board with background information on NI 7, outline the current position, and propose steps for delivery.

RECOMMENDATIONS

Board members are asked to:

1. Note the current position on NI 7
2. Consider the proposals and action plan in the report

NATIONAL INDICATOR (NI) 007

Background

NI7, also known as ‘environment for a thriving third sector’, is one of the 198 indicators which reflect the national priority outcomes that local authorities are responsible for delivering, either on their own or in partnership with others. Doncaster’s partners have also chosen to include NI7 in our Local Area Agreement, making it a key local priority.

The indicator is measured every 2 years through a survey of local third sector organisations, using the following multiple choice question:

Taking everything into account, overall, how do the statutory bodies in your local area influence your organisation's success?

- | | |
|--|--------------------------|
| <i>Very positive influence</i> | <input type="checkbox"/> |
| <i>Positive influence</i> | <input type="checkbox"/> |
| <i>Neither positive nor negative influence</i> | <input type="checkbox"/> |
| <i>Negative influence</i> | <input type="checkbox"/> |
| <i>Very negative influence</i> | <input type="checkbox"/> |
| <i>Don't know</i> | <input type="checkbox"/> |

The Headline Results

The first survey took place in autumn 2008 and the NI7 result for Doncaster was 15%; this is a cumulative percentage of the organisations surveyed that stated the local statutory bodies had either a positive or very positive influence on their organisation's success. A more detailed breakdown of the results can be seen below:

Very positive influence	Positive influence	Neither Positive nor negative influence	Negative influence	Very negative influence	Don't know	No answer provided
2%	14%	52%	15%	5%	11%	1%
NI 7 Result 15%						

The total number of respondents in Doncaster was 274; representing a response rate of 48% (569 registered charities were sent questionnaires).

The national average result for NI7 was 16%, rounded to the nearest percentage point.

The Target

The government expects to see a statistically significant improvement during the period of the Local Area Agreement. In Doncaster this means we are working to an improvement target of +4.7%.

The Findings

The survey was carried out by MORI and included 38 questions under the following headings:

- About the Organisation
- Meeting Your Objectives
- Local Funding/Income
- Local Help, Support and Advice
- Relationships and Partnerships
- Overall View (NI7 Question)
- National Funding/Income
- Final Questions About Your Organisation

Some notable results from the survey are detailed below. Please note the figures have been rounded then cumulated and therefore may be up to +/- 1% accurate.

1) Meeting Your Objectives

- 88% of organisations felt they were successful or very successful in meeting their main objective over the last 12 months.

- Only 9% felt they were not very, or not at all, successful in meeting their main objective.
- However, when asked about their confidence in meeting their main objectives over the next 12 months, 17% were either not very, or not at all, confident.

2) Local Funding/Income

- 42% of respondents stated they currently received a grant from a local statutory body
- 29% of respondents stated they had a contract with a local statutory body
- The highest level of satisfaction was with business rate relief and other concessions and reliefs (28%)
- The highest overall levels of dissatisfaction in relation to local funding were:
 - Range of grants available (28%)
 - Process involved in applying for funds/bidding for contracts (27%)
 - The opportunity for 3 year or longer funding / contracts for your organisation (27%). This question had the highest level of 'very dissatisfied' respondents at 17%
 - The ability to recover overheads as well as direct costs through statutory funding / contracts (23%)
 - The help, advice and support provided by local statutory bodies when applying for grants / bidding for contracts (23%)
 - The administration involved in receiving funding / maintaining contracts (23%)

3) Non-Financial Help, Support and Advice

- The highest levels of satisfaction were with access to training (29%) and general advice and support (35%)
- The highest level of dissatisfaction was in relation to support and advice when applying for funding or bidding for contracts (23%)

4) Relationships and Partnerships

Respondents were asked how much they agreed with a given statement:

- Organisations generally agreed that local statutory bodies valued their work (38%) understood the nature of the organisation (35%) and respected their independence (35%)
- However, third sector organisations generally disagreed that local statutory bodies informed (33%), consulted (37%) or involved them (38%) in relation to issues that affect them.
- 34% of respondents stated that local statutory bodies did not act on their organisation's opinions or responses to consultations.

DONCASTER CVS CONSULTATION

Doncaster CVS held its AGM on 25 November 09. The theme of the event was NI 7, and the aim in doing this was to provide qualitative information to supplement the MORI survey and to feed into an NI7 improvement plan.

Jo Crease, Policy Manager attended from the Office of the Third Sector and gave a presentation about the NI from a national perspective. She focused on the drivers associated to the question and also shared practice from other areas. Following the event she has offered ongoing contact and support on this work. In particular she would like to profile the story of development on this indicator. The presentation is attached separately.

Third sector organizations were invited to participate in table conversations addressing the key drivers of the NI. Each table had a Key Note Listener from a statutory organisation that recorded three points from the discussions to feedback to their organisations. These key reflections and the facilitators notes are attached in appendix one.

Finally, delegates were given postcards that asked '*Please suggest one thing that statutory bodies can do that would make you answer the [NI7] question more positively or just as positively next time you are asked*'. The comments have been generally grouped according to the nature of the answer. The overwhelming theme of the answers was a desire for improved communication with statutory agencies. The full list is attached in appendix two.

PROPOSED APPROACH TO IMPROVEMENT

It is proposed that a single partnership strategy be developed by statutory partners with the support of Doncaster CVS. The strategy will set out common principles and actions that can be tailored as appropriate to respective services. For this to be successful and sustainable statutory partners are requested to nominate officers that can support this process.

The MORI survey will be conducted again in Autumn 2010, with the results published early 2011. It is recommended that although a strategy should therefore be developed as soon as possible, it is also essential that third sector organisations are fully involved in the process. If approached in a fully inclusive way, with ongoing publicity culminating in a high profile launch event, then this should positively impact on next years results. Integral to the process will be some identified 'quick wins' which can be delivered during development of a strategy. A proposed schedule for development of a strategy is as follows:

Option One - Recommended

ACTION	TIMESCALES
Initial collation of MORI results and DCVS consultation	December 2009
Multi agency meeting	14 December 2009
Confirm working arrangements with Office of the Third Sector	December 2009
Focus groups with third sector organizations to support detailed analysis of improvements needed	January 2010
Interviews with statutory leaders	January 2010
Interviews with third sector organisations	January 2010
Initial draft strategy produced with short term actions identified ('quick wins')	Early February 2010
Consultation on draft strategy with the third sector and with statutory partners	February to early May 2010
Final draft produced and presented to Stronger and Sustainable Doncaster Executive Board	10 June 2010
Strategy endorsed by DtS Board	13 July 2010
Strategy launched at high profile event with third sector	July/August 2010
Action plan delivery	July/August 2010 onwards

Alternative Options Considered:

- Develop individual strategies for each statutory organisation.
- Do not develop strategies, identify individual agency actions utilising existing information.
- The Board may wish to propose an alternative

**Report Authors: Karen Wardman, CEN Manager & Chris Stephenson
CEN Policy & Communications Officer**

Appendix One

DCVS AGM – NI 7 CAFÉ CONVERSATION FEEDBACK

Q1. What would enable your organisation to more directly influence local decisions?

Facilitator – Karen Wardman, DCVS	Key Note Listener – Helen Beard, NHS Doncaster
Consultation processes to be more transparent, appropriate, and to begin at the start of a development + feedback not when a policy is already formed.	United voice has bigger impact; need to create forums/opportunities to debate key issues and agree the messages for partners from the communities.
Communities need to re-claim ownership – ‘influence’ too passive	Importance of maintaining a locality focus so that partners come to communities together potentially against themed topics.
Need more outreach based forums & opportunities to transfer knowledge to influence.	Public sector needs to get better at being clear about engaging/consulting or communicating and what we have done/changed through debate.

Q2. How can statutory and non-statutory bodies improve local non-financial support for 3rd Sector groups?

Facilitator – Lynne Molloy, DCVS	Key Note Listener – Pete Jones, Fire Service
Communications/Connectivity <ul style="list-style-type: none"> • website for all providing free access to free support/goods/services • Facebook group 	There will always be some level of financial support provided to 3 rd sector community groups. If direct financial results are not provided in kind i.e. provision of staff or use of facilities, still incurs a financial cost to the providing organisation.
DMBC <ul style="list-style-type: none"> • consider role linked to Third Sector only/focus • lead partner 	More innovative ways to engage with communities need to be explored to provide chances to signpost services that are for 3 rd Sector groups particularly the more vulnerable ones who traditionally do not actually seek support.
Maintain current support mechanisms as a priority.	As an organisation, we need to work more in engaging the 3 rd Sector in the services we provide and develop working relationships to facilitate communities to help themselves in their local area.

Q3. What can statutory bodies do to improve grant funding arrangements with the 3rd Sector?

Facilitator – Mark Flint, DCVS Table 1	Facilitator – Veronica West, DCVS Table 2	Key Note Listener – Bob Sanderson, South Yorkshire Police
Need quicker turnaround on decisions & the issuing agreements	Better information dissemination; more transparency amongst the 3 rd Sector on what's out there; in the same way that contracts are publicised; also avoid minimum timescales.	Give greater thought and consideration to the role of the 3 rd Sector and how they can support statutory agencies to achieve objectives and outcomes.
Statutory agencies need to plan better so they can inform 3 rd Sector organisations well in advance if funding will/won't continue	Statutory bodies should support smaller and larger 3 rd sector organisations to work together to access grants	Consider how statutory agencies can improve communication/marketing to engage with the 3 rd Sector
Ensure that people in statutory agencies understand their own policies & procedures so different people don't change the goalposts.	Explore possibilities around long-term funding for specific services building in sustainability and good exit strategies.	Improve planning (financial) to give greater certainty around key priorities and improve sustainability.

Q4. What can statutory bodies do to improve procurement and contracting arrangements for the 3rd Sector?

Facilitator – Janet Gillott, DCVS	Key Note Listener – Tracey Clarke, DMBC
Improve communication with the sector about contracting opportunities and give maximum amount of notice on tendering opportunities	Space for Doncaster Success – Workspace project? Increase partnership-working with TCOs
Local authority to recognise the added value TSO brings when delivering business activities and to incorporate this into the commissioning and procurement processes.	CEOs Commissioners
Flexibility required re tendering documents, both PQQ and main tenders in relation to CHAS and ISO accreditation, consider alternative health and safety practices and quality standards as being acceptable.	Communication 'Flexibility' of EU Procurement rules

Q5. How can statutory bodies have more successful relationships with 3rd Sector groups?

Facilitator – Paula Foreman, DCVS	Key Note Listener – Rachael Blake, DMBC
Listening: 2-Way process; equal partnerships	Equality – we have to view and treat the 3 rd Sector as equal partners. They have the expertise and experience to help us deliver our agenda, whenever we develop anything new, we need to think of the voluntary sector.
Communication: 3 rd Sector Organisations would like opportunities to engage with statutory organisations	As neighbourhood teams, we need to raise our profile with the community and community/voluntary groups; we need to be clear about our role and the role of NSTS
Consultation: 3 rd Sector Organisations would like to feel valued	We need to overcome our fear, come out of our ivory towers and gain a better understanding of the real value of the voluntary sector; job shadowing would be a start.

Q6. How can statutory bodies enable local BME groups to thrive?

Facilitator – Nazia Sattar, DCVS	Key Note Listener – Alan Matthews, Yorkshire Forward
Valuing relationships: Communication between public sector and third sector, information sharing. Need to improve feedback after consultations and meetings, on what decisions have been made, progress, etc. Valuing the input of groups	Look at our (public sector) assumptions and the way we operate. For example, how effective are we at information-sharing, consultation and feedback? How do we engage? How do we talk to the right people at the right time in the right place and in a way which enables people to contribute? (pay expenses?)
Capacity of groups: realising that many of these groups are made up of volunteers, and they have limited resources. Value the time given by groups. Take into consideration times of meetings, consultations, etc. Need to be more imaginative in delivering them	Perception is powerful. Do you see the presence of BME groups and individuals in terms of commitment, cohesion/ ethnic tension/social problems? Or do we see their existence as a sign of increasing diversity and vibrancy adding to Doncaster? And do we take care to communicate our perspective especially to the sector?
	Sustainability for the future. We have learnt of the need for BME Community organisations to consider social enterprise as an option. YF is working on a support programme to develop this.

Appendix Two

Doncaster CVS AGM: Postcard Comments

Delegates were asked to answer the following question:

Please suggest one thing that statutory bodies can do that would make you answer the [NI7] question more positively or just as positively next time you are asked

The comments have been generally grouped according to the nature of the answer and are listed below. The overwhelming theme of the answers was a desire for improved communication with statutory agencies.

Relationships

- Honest, equal partnership
- To deliver on agreed actions
- To work as partners
- Take an interest in what we do
- To listen and work together on shared objectives

Communication and Engagement

General Communication

- More engagement with community groups to enable them to take ownership
- Support and communication
- Communication
- More engagement with groups providing outcomes towards all the indicators in the LAA
- More communication and 'on the ground' consultation
- Better communications
- More communication with small third sector businesses
- Communication! Have better relationships with statutory bodies so build trust and understanding
- Communication and forward planning
- Consult with the third sector
- Communication/information
- Regular meetings with statutory bodies
- Close the gap between the government (statutory bodies) and the third sector so their voices are heard and are aware of the issues/problems in the community
- Undertake projects that get third sector organisations to communicate more efficiently through new media

Communication Relating to Funding and Finance

- Be more forthcoming and less defensive about information re: potential resourcing of third sector organisations (particularly small groups)
- Publicise amongst third sector organisations desired NI outcomes and whether third sector organisations are welcome to bid to become providers
- Publicity of the grants/contracts available through central point – SYFAB?
- Provide better information on grants criteria and eligibility so that valuable time is not wasted on fruitless applications
- Increase promotion of grants available to small groups
- Communicate clearly with the third sector – for example, set up seminars to explain procurement processes and give opportunities to meet procurement officers
- Making voluntary organisations more aware of funding opportunities
- Produce a central register of all third sector organisations with a brief outline of what their core business is – then use that register to target groups that can benefit the funding outcomes and help the organisation survive

Funding and Finance Related (not communication)

- Help us to meet contracts as well as fund them e.g. encourage own clinical/social work staff to refer
- Provide more resources
- More support in terms of funding extra to supporting people. Support through tender process
- Funding availability
- Make it easier to get grants for running costs rather than just for specific projects

Other Comments/Areas

- Asset Transfer
- Recognise the value of women only service provision – some but improve



STRONGER AND SUSTAINABLE DONCASTER BOARD

DONCASTER'S COMPACT

PURPOSE OF THE REPORT

This report aims to provide members of the Board with background information on the Compact, outline current issues and propose actions.

RECOMMENDATIONS

Board members are asked to:

1. Note progress on the Compact to date
2. Consider the proposals made in the report
3. Support the proposed next steps

BACKGROUND

The Compact is a written agreement between partner organizations that aims to improve working relationships. It comprises a framework document, a mediation process and five codes of practice as follows:

1. BME Code of Good Practice
2. Community Group Code of Good Practice
3. Consultation and Policy Appraisal Code of Good Practice
4. Funding and Procurement Code of Good Practice
5. Volunteering Code of Good Practice

Development and delivery of the Compact is lead by DMBC and DCVS and has included wide ranging consultation and partner involvement. It was launched in March 2009 with senior representatives from all partner organizations present to endorse and sign the Compact.

The DtS Board was presented with the Compact in December 2008. At that meeting the Board agreed a number of actions.

1. That a Compact Monitoring and Implementation Group would be established to monitor progress, discuss issues and successes across the sectors, mediate as required, and support an annual event for the Compact Champions to be held in Compact Week (November each year).

2. To develop a new Equalities Code of Good Practice to reflect a national move towards a Single Equalities Act.
3. To establish strategic Compact Champions that would attend and facilitate the annual event, and to assist performance management. It was agreed that these people would be as follows:
 - The Mayor and his Cabinet Portfolio holders
 - The Chair and members of the Overview and Scrutiny Management Committee
 - The Chairs and Executive members of the DtS Board and the four thematic Boards
4. That the Leaders of the Borough would nominate operational champions. The role of these champions would be to drive forward implementation of the Compact across service areas in each partner organization.
5. That a budget of £500 would be managed by DMBC to cover associated costs.

UPDATE ON ACTIONS

Political Leadership

The Compact was formally signed in March 2009. Almost immediately following this mayoral elections were held establishing a new Mayor and Cabinet for Doncaster. It is now necessary to ask the new Mayor and Cabinet to formally sign up to the Compact.

Local Strategic Partnership

The local strategic partnership has altered considerably this year. There is a new Stronger and Sustainable theme board, Younger Doncaster is undergoing substantial review, and the Enterprising and Healthier Doncaster Boards are reviewing their membership and structure. It is now necessary to consider how the full partnership is made aware of the Compact, and how the role of strategic champions will be promoted and supported.

Overview and Scrutiny

The Overview and Scrutiny Management Committee considered a potential role as strategic champions in March 2009. They responded to confirm that they feel this role is not appropriate as it could present a conflict of interest in holding implementation of the Compact to account. However, they remain in support of the Compact.

Compact Monitoring and Implementation Group

The creation of a new theme board with responsibility for NI 7 'Environment for a thriving third sector' presented an opportunity to embed the Compact

strategically in the local strategic partnership structure. Monitoring and implementation will now be driven by the Stronger Communities Sub Board, whilst the Executive Board will be responsible for implementation at strategic level.

Equalities Code of Good Practice

The Compact currently has a BME Code of Good Practice because this reflected the national model at the time and was specifically requested by BME communities in Doncaster through consultation. The DtS Board commissioned the development of a new Equalities Code in response to a request from Councillors, and to reflect the national integration of equalities legislation under the Single Equalities Act. A new Code will integrate and expand on these responsibilities to recognize and include all legislative equalities strands and wider diverse communities.

Operational champions

Operational champions have not yet been identified. *It is proposed that confirmation of nominated operational champions should be sought through the DtS Board in January.*

National Review

Nationally, consultation has been undertaken and the Compact has been reviewed. *It is proposed that a light refresh of Doncaster's Compact is undertaken to reflect best practice.*

Budget

An allocation of £500 remains to be spent on Compact in this financial year. *It is proposed that this is spent on consultation activity, support to champions, and launching any new work.*

RISKS

It is essential that Doncaster has an effective Compact. It is a national expectation and if successfully managed will improve local relationships and contribute to delivery of NI 7. Although not legally binding, the Compact sets out a number of commitments by all local organizations. Failure to implement these commitments will increase the risk of challenge between organizations and could adversely impact on improvement on NI 7.

PROPOSED ACTION PLAN

WORK AREA	ACTIONS	TIMESCALES
Political leadership	<ul style="list-style-type: none"> Stronger & Sustainable Executive Board to write to Mayor and Cabinet outlining the Compact and requesting endorsement 	December 09
Local strategic Partnership	<ul style="list-style-type: none"> Stronger & Sustainable Executive Board to write to each board outlining the Compact and offering support e.g. more information, or support to strategic champions 	Dec 09 to Mar 2010
Monitoring progress	<ul style="list-style-type: none"> Progress reports to Stronger sub board meetings 	Ongoing
Equalities Code of Good Practice	<ul style="list-style-type: none"> CEN to hold consultations with equalities groups Draft code to be considered by Stronger & Sustainable Doncaster Executive Board Internal review of draft code by partner organizations New code to be adopted by DtS 	Jan to July 2010
Operational champions	<ul style="list-style-type: none"> Stronger & Sustainable Executive Board to write to the DtS Board requesting that members identify operational champions Guidance produced 	DtS Board 26 January By Mar 2010
National Review	<ul style="list-style-type: none"> Light refresh following publication of national review 	Jan to Mar 2010
Budget	<ul style="list-style-type: none"> To be allocated on consultation activities, guidance for champions, launching new work and external facilitation of awareness raising. 	Dec 2009 to Mar 2010

Report Author
Karen Wardman, CEN Manager

FORWARD PLAN

DATE	TIME	VENUE	TOPICS FOR DISCUSSION
11 February 2010	10am – 12noon	DMBC – Boardroom 1, Floor 2, Council House	<ul style="list-style-type: none"> • Sub board feedback • DtS feedback • Performance Report
8 April 2010	10am – 12noon	Doncaster Chamber	<ul style="list-style-type: none"> • Sub board feedback • DtS feedback • Performance Report
10 June 2010	10am – 12noon	Doncaster Chamber	<ul style="list-style-type: none"> • Sub board feedback • DtS feedback • Performance Report
5 August 2010	2pm – 4pm	Doncaster Chamber	<ul style="list-style-type: none"> • Annual Review